

ADEYFIELD SCHOOL

PART OF THE EAST DACORUM CO-OPERATIVE LEARNING TRUST

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Headteacher: **Scott Martin**



www.adeyfieldschool.org

3 November 2017

Dear Parent/Carer

Re: Security

To enhance current security measures at Adeyfield School, we are pleased to announce that we have installed a new door entry system to the main Reception doors.

From Monday 6 November, from the hours of 8am-4pm Monday to Thursday, and on Friday from 8am-3.30pm, all parents, carers and visitors will have access via a buzzer/intercom on the keypad which will go directly through to our Reception staff, who will be able to release the door via a telephone handset on their desks. Out of hours arrangements are in place to gain entry to the school.

Please contact our Facilities Manager, Ms Kennealy at the school should you need any clarification of these arrangements.

Yours sincerely

Scott Martin
Headteacher