

# ADEYFIELD SCHOOL

Longlands, Hemel Hempstead, Hertfordshire. HP2 4DE

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Headteacher: **Scott Martin**

[www.adeyfieldschool.org](http://www.adeyfieldschool.org)



Date as postmark

Dear Parent or Carer

I am writing with regard to the current arrangements for students to pay for their lunches. The system we operate is a recommended biometric system. This system uploads a partial image of each student's finger. The image is stored as a unique 200 digit number on a secure network within our canteen. It is not shared with any other database system and cannot be used for any other purpose. This complies with the school's safeguarding policy.

We have found the benefits of running this biometric system are:-

### Parents

- On-Line payments via Wisepay are updated to the canteen every half hour.
- Parents can access their Wisepay account to get an updated balance and to monitor what is being purchased from the dining room.
- Students losing lunch cards, is a thing of the past.
- The school have opted to limit "per day spend" to £3.50 to keep costs under control.

### Students

- Reduced queues
- No need to worry about carrying a card or cash
- If money is added to the account, a hot meal or snack is always available.
- Anonymity for Free School Meals

**In order to comply with the Protection of Freedom Act 2012 we are required to hold on file written permission for the school to hold this information about your child.**

Please sign the slip below so that your child can continue to benefit from this service. Please return the slip to Student Services by Thursday 3 April. Unless I hear from you by this date, your child's biometric data will be removed from our system.

Yours sincerely,

**Mrs Sally Fenemore**  
Finance Manager

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## Authorisation to hold Biometric Information

Childs Name..... Form.....

Please accept this form as my authorisation for Adeyfield School to hold biometric information for the above named child in accordance with the Protection of Freedom Act 2012.

Signed.....Date.....

Parent or Carer

