

WHOLE SCHOOL EFFICIENCY POLICY

Updated: September 2015

Review Date: September 2017

Energy Efficiency

All staff at Adeyfield School understands that there is a need to improve the way we use energy, to become more energy efficient and decrease our CO2 emissions. We are committed to reducing the environmental impact of our activities and to ensure that we are using energy wisely. Our objective is to reduce our energy consumption. Our initial target will be to reduce our energy use by 10% in the first year with a further 10% saving over the following 2 years.

Management

- Commit management resources to implementing Energy Efficiency
- Establish and follow an energy reduction action plan
- Identify and implement all cost effective energy efficiency measures.
- Provide regular management reports on our energy consumption and its associated cost to governors and senior management.
- Review and revise targets on a regular basis.
- Ensure competency in the energy efficient management of the school and its equipment.
- Incorporate carbon saving and sustainability into the school.

All Staff and Students

- Identify and report our actual energy performance to the school and wider community
- Identify targets for future energy performance and report on progress.
- Recruit a number of staff and student to become energy champions for the school
- Encourage energy saving suggestion from all staff as students.
- Take day to day responsibility for ensuring minimal energy waste and encourage all school users to do the same.

Asset Management

All staff at Adeyfield School understands that there is a need to ensure the assets of the school are looked after and deployed to the best value of the school community. We are committed to reducing neglect, vandalism and disrespectful use of all school equipment, facilities and buildings. Our objective is to reduce expenditure of repairs and/or replacement of school equipment, facilities and buildings that could otherwise have been prevented.

- Commit management resources to implementing Asset Management
- Establish a comprehensive asset register. To include all equipment, furniture, vehicles and non-tangible assets i.e. Lettings.
- Identify and implement effective measures for ensuring security and condition of all assets.
- Conduct regular asset checks and report associated costs to governors and senior management.
- Review and revise targets on a regular basis.
- Ensure competency in the management of the school assets/equipment.

All Staff and Students

- Identify targets for future asset management performance and report on progress.
- Encourage suggestion from all staff and pupils on continued security of all assets.
- Take day to day responsibility for ensuring minimal asset damage and encourage all school users to do the same.

Schools Policy and Procedures

All staff at Adeyfield School understands that there is a need to follow school policy and procedures to ensure consistency and efficiency across all areas of the school.

We are committed to continual review of all policies and procedures to ensure continued progress and positive impact across all areas of the school.

Management

- Commit management resources to implementing whole school consistency.
- Review and revise all Policies in accordance with an established timetable.
- Make available all Policies and Procedures to all whole school community and advise on regular review updates.

All Staff and Students

- Take day to day responsibility for ensuring compliance with all school Policy and Procedure.