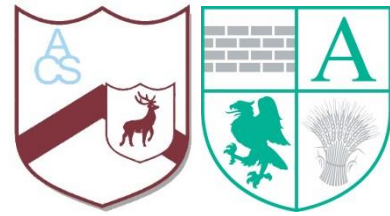


BTEC Level 2 Extended Certificate in Work Skills



Type of Qualification: BTEC Extended Certificate
Level of Course: 2

Description:

The aim of the course is to:

- Give full-time students the opportunity to enter employment
- Give students the opportunity to develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life.
- Equip students with the skills to become a valued member of society and achieving economic stability.

During this course you will have the opportunity to:

- Find out about the different skills required for work and career progression.
- Take part in work related experience in a field of their choice

There are a number of different units to study. These may include:

- Searching & applying for a job
- Interview skills
- Self-assessment
- Career progression
- Working in a team
- Money management
- Managing your health
- Planning and learning from a work placement.

Units are chosen for their suitability for the group.

How is the course assessed?

All units within these qualifications are internally assessed and externally verified. The qualifications are criterion referenced, based on the achievement of all the specified learning outcomes. To achieve a 'pass' a learner must have successfully passed all the assessment criteria in all units studied.

Additional Information:

This BTEC course forms part of a student's work based learning programme.