



ADEYFIELD SCHOOL

Application for 16-19 Bursary Fund Repayments for Educational Expenses

In order to apply for this fund you must first comply with the following conditions:

- Attendance
- Attitude to Learning
- Behaviour

Please check with your Head of 6th Form.

Reimbursements will only be made on their authorisation (see signatures below)

Student Name: Form:

Total Amount:

Details of Expense:

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You will need to attach a receipt (VAT Registration No. where applicable)

Authorised: Date:

(Mr M Young - Head of 6th Form)

Authorised: Date:

(Mr D Cline – Assistant Headteacher)

Cash reimbursement made to:

Signed as received: Date:

(Student Signature)

For office use only

Budget/Cost Centre	Ledger Code
19154	401840
Reimbursement made by	Signed:
Miss Hayley Elridge	
Posted by	Folio No:
Miss Hayley Elridge	Trans No: