



16 – 19

# Bursary Fund Application

## Adeyfield School Academic year 2018-2019

Prior to completing this form please read the Bursary Fund East Dacorum Agreed Policy. Proof of entitlement must be included when the form is returned.

### Registration for 16-19 Bursary Scheme

Please complete all details in full as your application cannot be considered without all the information. Completing this form does not guarantee you a Bursary.

#### Contact Details

Name \_\_\_\_\_ Reg \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Email \_\_\_\_\_

Home phone \_\_\_\_\_ Mobile \_\_\_\_\_

Are you eligible for Free School Meals? Y / N

#### Course Details

Full details of course being studied including subjects: AS / A2 / BTEC Level 3/Level 2

\_\_\_\_\_

\_\_\_\_\_

Are you applying for support at High, Medium or Low level? (As outlined in the Bursary Fund Information document)

High

Medium

Low

**Please complete sections 1, 2 or 3 and enclose copies of the documents listed**

**1. Is the parent/carer that you live with in receipt of the following?** (tick all that apply)

Income Support or Income-based Job Seeker's Allowance	
Income-related Employment and Support Allowance	
Child Tax Credit with taxable income of no more than £16,190 and not in receipt of Working Tax Credit	
Pension Credit (Guarantee Credit)	
Support under Part VI of the Immigration and Asylum Act 1999	
Child Tax Credit, payable at a rate higher than the family element, i.e. more than £545.34	
Working Tax Credit, Housing Benefit or Council Tax Benefit (not including second adult rebate)	
Annual household income of less than £25,521	

**2. Are you living independently and in receipt of Income Support:** Y / N

**3. If the parent/carer that you live with is self-employed, and you are having financial difficulties and wish to register with the scheme, please provide a letter to explain your financial situation.**

You will need to send copies of the following documents:

- Income Support or Income Based Jobseeker's Allowance letter – this must be dated within 28 days of your application;
- Or your HM Revenue and Customs Tax Credit award notice (TC602);
- Or other welfare benefit such as Housing Benefit, Council Tax Benefit or Pension Credit;
- Or proof of your asylum seeker status;
- Or P60;
- Or SA302 form, with a copy of certified accounts (if you are self-employed).
- Or other documents which indicate that the household is in receipt of other means tested support

**Declaration**

I / We declare that the information given above is true and correct to the best of my /our knowledge and that the school has the discretion to withdraw any funding if information is found to be false. I / We will inform the school immediately of any changes to my / our financial circumstances.

I / We agree to the conditions set by the school regarding attendance, punctuality, behaviour and standard of work.

**Student signature:** ..... **Dated:** .....

**Parent / Carer signature:** ..... **Dated:** .....

**Parent/Carer name in capitals:** .....

**Contact Number:** .....

*All payments will be made by cheque to the young person.*

**FOR OFFICE USE ONLY**

Date received \_\_\_\_\_

Approved

Declined

Letter sent home

Date \_\_\_\_\_